

COPYRIGHT LAWS

Background

The District recognizes that the technology related to the storage, retrieval and dissemination of information is continuously changing and that the copying or use of print materials, electronic media, electronic databases and computer software must respect copyright protections.

In compliance with the Canadian Copyright Law, the District specifies that the use or reproduction, by any means and in any quantity, of copyright material by District employees will be permitted only when that use is in compliance with permissions granted under the Copyright Act or when specific licenses have been secured.

Procedures

1. Principals and other senior management personnel shall ensure that the contents of this Administrative Procedure are made known to staff in their areas of responsibility and that compliance with copyright laws is routine.
2. The material covered by this Administrative Procedure includes all copyright protected work regardless of format. Details regarding copyright compliance can be found at www.cmec.ca.

Reference: Section 17, 20, 22, 65, 85 School Act
Copyright Act
Copyright Modernization Act
Council of Ministers of Education (CMEC) Copyright Consortium Guidelines

Adopted: November 2019
Revised: