

# EXECUTIVE OFFICERS

## Background

The most important function of the Board is to establish policies to provide direction for the education of students. In order for such policies to be implemented effectively, the Board hires senior administration personnel, as set out in the School Act, to advise upon and to execute its policies.

## Procedures

1. The Board expects that its executive officers will assume a high level of responsibility for thorough planning, sound management, effective interpersonal relations and the continuing improvement of District communications, morale and general effectiveness.
2. The Board designates the Superintendent as its chief executive officer and delegates to the Superintendent overall authority and responsibility for the management of all staff, programs and operations of the District. The Secretary-Treasurer serves as the corporate financial officer and corporate secretary and shall be responsible to the Board through the Superintendent for the general administration of District business affairs.

Reference: Sections 17, 20, 22, 23, 65, 85 School Act

Adopted: November 2019

Revised: