

TEACHERS TEACHING-ON-CALL (TTOC)

Background

In order to provide a continuous, well-directed education program for students, the District shall employ the best available substitute teachers or instructors in the absence of the regular classroom teacher.

Procedures

1. The District will maintain a list of all teachers teaching-on-call approved for service to the District. Teachers teaching-on-call are expected to file copies of credentials and document any previous teaching experience in the same manner permanent staff must, for salary purposes.
2. The deployment of teachers teaching-on-call within a particular school is the responsibility of the Principal. Cancellation of a teacher on call must occur prior to the TTOC arriving at the scheduled site. Errors in the process are at the cost of the school.
3. Teachers teaching-on-call are expected to fit into the organization of the school when they arrive and, in consultation with the Principal, to continue the work and activities that have been planned by the teacher they are replacing as per the Teacher Teaching on Call Handbook.
4. Teachers employed as teachers teaching-on-call must conform as closely as possible to the established routine and discipline procedures of the school. When the Principal expects a teacher teaching-on-call to perform non-instructional duties, the teacher teaching-on-call shall be informed of this at the time of engagement. This will be in accordance with the collective agreement and the TTOC Handbook.
5. Teachers teaching-on-call are expected to adhere to the same standards of professional conduct as regular teachers including conforming to the Code of Ethics of the B.C. Teachers' Federation (TRB Standards).
6. When a Principal is aware that a teacher teaching-on-call will be required for a period of twenty (20) or more consecutive days in the same teaching assignment, the Principal shall consult with the Director of Instruction, Human Resources prior to employing the teacher teaching-on-call (as per the Collective Agreement).

Reference: Sections 17, 18, 20, 22, 23, 65, 85 School Act
Employment Standards Act

Adopted: November 2019
Revised: