

## **CONSTRUCTION PROJECTS**

### **Background**

The District recognizes the possible hazards of construction sites and expects construction projects in schools to be undertaken with due regard for the health and safety of students and staff.

### **Procedures**

1. Where possible, no construction shall occur in a school while students are in attendance. Where this is not possible, all construction areas must be fenced and signed to ensure that only authorized personnel may enter.
2. Interior construction or renovation areas must be isolated to ensure that no dust, debris or vapours are transferred to an occupied area.
3. Construction contracts are under the control of the Secretary-Treasurer who shall:
  - 3.1. Determine the need for and select architectural and engineering consultants;
  - 3.2. Determine the need for and select contractors competent to complete the work;
  - 3.3. Determine the need for and select a general contractor to coordinate the work on the site.
4. The Secretary-Treasurer will establish a construction schedule to facilitate school operations and orderly completion of the work. No variance to construction schedules shall be allowed without the specific approval of the Secretary-Treasurer.
5. The Principal shall be advised of proposed construction a minimum of two (2) weeks in advance of the start of the work.
6. The Principal shall advise the school community of the planned work and the construction schedule prior to the start of construction.
7. Variances from the established construction schedule or potential hazards apparent from work methods shall be reported to the Secretary-Treasurer for immediate corrective action.

Reference: Sections 20, 22, 23, 65, 85 School Act  
Occupational Health and Safety Regulation  
National Building Code

Adopted: November 2019  
Revised: