

STUDENT TRANSPORTATION

Background

Although the transportation of students is no longer a requirement of the School Act, the District is committed to providing a safe and reliable school bus transportation system for eligible students.

The District believes in providing an efficient and safe transportation system for eligible students to and from school and further believes that student transportation is a privilege not a right. The District is the final authority on all local aspects of school transportation.

Procedures

1. Students are eligible for transportation services when they live further than the following walk limits from their catchment area school:
 - 1.1. Grades K-3 residing more than 4.0 km. from school;
 - 1.2. Grades 4-12 residing more than 4.8 km. from school.
2. School bus services will generally be provided before and after school to students who are eligible.
3. The calculation of distance for determining eligibility for transportation services is based on distances measured from a student's home where a driveway connects to a public road.
4. Seat belts shall be used by students when in any vehicle so equipped.
5. Transportation routes will be set up in a safe, efficient and cost effective manner and will be reviewed on a periodic basis.
6. During any transportation process, the District Student Code of Conduct will apply. Since safety of bus operations is paramount, both operating rules and behavior expectations are detailed in the appendix to this Administrative Procedure.
7. Courtesy Riders
 - 7.1. Students who travel to schools outside their catchment areas, request transfers to different schools, or attend a school of choice program as set out in Administrative Procedure 306 – Choice and Flexibility are not eligible for transportation services but may be allowed access to the transportation services as a courtesy rider.
 - 7.2. Providing the following conditions exist, courtesy ridership may be granted to a student by the Secretary-Treasurer:
 - 7.2.1. There is a preexisting bus route; and
 - 7.2.2. The bus has available space; and

7.2.3. No additional stops are required.

7.3. Courtesy ridership may be canceled at any time with one week's notice

8. Transportation Assistance

8.1. Under very limited circumstances and determined on a case by case basis, transportation assistance is available to the parents of students who are diagnosed or determined to be unable to walk or ride the regular bus service either due to physical or mental constraints.

8.2. These cases will be determined by the Director of Instruction, Student Services.

8.3. Request for transportation assistance must be made annually by filling out [Form 560-1](#) Transportation Assistance Application Form available with this link or in paper form at the District office.

9. School Owned Busettes

9.1. Where school-owned busettes are used, the Principal shall ensure:

9.1.1. That the busettes are properly maintained and safely operated including maintaining a useage log that includes pre and post inspections, by school staff using a driver with a Class IV or higher driver's license;

9.1.2. Compliance with all R.C.M.P. and Motor Vehicle's Branch Regulations including inspections by the Motor Vehicle's Inspector as required; and proper summer/winter maintenance including tires.

9.1.3. Registered under a School Bus Permit each year.

9.2. Seat belts shall be used by students when in any vehicle so equipped.

Reference: Sections 22, 23, 65, 85 School Act
Society Act
School Regulation 265/89

Adopted: November 2019
Revised: