
Policy 6

ROLE OF THE VICE-CHAIR

The Board of Education shall at its inaugural and annual meeting *elect* one of its members to serve as Vice-Chair, to hold office at the pleasure of the Board. If the Vice-Chair vacates the office or ceases to be a member of the Board, the Board shall elect a Vice-Chair to serve for the remainder of the year.

Specific Responsibilities

1. The Vice-Chair shall act on behalf of the Board Chair, in the latter's absence and shall have all the duties and responsibilities of the Board Chair.
2. The Vice-Chair shall assist the Board Chair in ensuring that the Board operates in accordance with its own policies and procedures and in providing leadership and guidance to the Board.
3. Prior to each Board meeting, the Vice-Chair shall meet with the Chair, the Superintendent and the Secretary-Treasurer and will become thoroughly familiar with items included in the agenda.
4. The Vice-Chair shall be an alternate signing officer for the District.

Legal Reference: Sections 65, 67, 85 School Act